

OFFICIAL MINUTES  
 REGULAR MEETING  
 BOARD OF EDUCATIONAL  
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, February 16, 2021, at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. In accordance with the Governor's Executive Order No. 21-02 (Coronavirus-Continued Limited Waiver of Public Meetings Requirements), some members of the Board participated in the meeting by Zoom video conference. Meeting notice was published in the Star-Herald on Friday, February 12, 2021.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Steve Diemoz, Scott Marsh, Tom Millette, Ray Richards, Mark Sinner, Dr. Andrew Dick - Administrator, Jodi Walker - Business Manager, and Desira Martin - Treasurer. Guests: Dr. Pam Brezenski, Jadie Beam, JaLee Pilkington, and Donna Jenne.

Present by video conference: Diane Coon, Heather Crofutt, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, and Kim Marx.

Absent: None.

Moved by Egging, seconded by Marsh, that the agenda be approved as listed. Aye: Coon, Crofutt, Diemoz, Horn, Jones, Knapper, Marx, Millette, Richards, Sinner. Nay: none. Absent: None. Motion passed.

Moved by Richards, seconded by Diemoz, that consent action items be approved as listed (Minutes of January meeting, Treasurer's Report, Fund Balance Report, Budget Summary Report, staff travel, and claims) with the exception of the Hays Roofing claim for \$17,300. Aye: Crofutt, Egging, Horn, Jones, Knapper, Marsh, Marx, Millette, Sinner, Coon. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Coon, that the remainder of the consent action items be approved. Aye: Diemoz, Egging, Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner, Crofutt. Nay: none. Absent: none. Motion passed.

The following General Fund claims were approved for payment:

<b>February Claims</b>	
Salaries, Benefits	\$887,377.49
Prof. & Tech. Services; Mileage	\$96,978.47
Leases, Utilities & Maintenance	\$29,991.10
Copies, Postage, Telephone & Travel	\$77,499.54
Supplies, Materials, Software & other Util.	\$103,960.81
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$270,226.80
Transfer for Investments	\$250,000.00
Dues, Fees & Ind. Costs	\$24,445.44

<b>Total</b>	<b>\$1,740,479.65</b>
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Calendar items were discussed.

No public forum.

Reports:

Jadie Beam and Dr. Pam Brezenski gave an update to the Board regarding ESU 13's Strategic Plan Goal 4: ESU 13 will develop a model to support school districts with the implementation of a multi-tiered system of support (MTSS) to meet the unique needs of students of all ages within the member school districts.

Board member Patricia Jones gave a report on the Legislative Issues Conference that she attended virtually on February 1st.

Donna Jenne, Director of Head Start, gave Eligibility training that included who qualifies for Head Start, application process, documentation, income calculation, selection, and wait list selection for open slots.

Head Start Director's Report and Policy Council Report for January - no discussion.

Administrator's Report:

- Carol Sinner, School Nurse, applied for a grant through AEDGRANT.com for additional funds to help purchase an AED for our new Sidney Office. An award of \$825.60 was received through the grant. In addition, she applied for grant funds through Premier Pharmacy Services Myla School Grants and was awarded student medical supplies for our programs.
- The 2019-2020 ESU 13 audit draft had a favorable summary of findings with no material weaknesses, significant deficiencies, or noncompliance material to financial statements noted. The final audit from KSO CPAs + Advisors will be distributed to the Board members in March.
- No bids were received on February 12th for the sale of the Sidney building. After discussion, it is the consensus of the Board to lower the minimum bid to \$65,000. Additional advertising including newspaper ads, social media, and flyers will be utilized.

Board Member Comments: Patricia Jones thanked JaLee Pilkington, ESU's Community Engagement and Marketing Specialist, for the work she did during School Board Recognition Week.

**Old Business:** none.

**New Business:**

For pupil transportation inspections, President Sinner appointed Nebraska Machinery for the Scottsbluff student buses and vehicles, and Sauder's Automotive for the Sidney vehicles.

Moved by Marsh, seconded by Diemoz, that the Board rescind section VII (Accreditation of ESUs) from Board policy. Regulations for the Accreditation of Educational Services Units have been implemented into our new Board policies. Aye: Egging, Horn, Jones, Knapper, Marx, Millette, Richards, Sinner, Coon, Crofutt. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Horn, that the Board amend Board Policy Article 3, Services and Operations, Section 1 (Services). Aye: Jones, Knapper, Marsh, Marx, Richards, Sinner, Coon, Crofutt, Diemoz, Egging. Nay: none. Absent: none. Motion passed.

Moved by Knapper, seconded by Egging, that the Board ratify the proposed Negotiated Agreement between the ESU 13 Board of Education and the ESU 13 Education Association. Aye: Jones, Marsh, Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Horn. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Marsh, that the Board approve the Negotiations Committee's recommendation to amend Board Policy Article 4, Section 10D(5), release from contract. Aye: Knapper, Marx, Richards, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones. Nay: none. Absent: None. Motion passed.

Moved by Richards, seconded by Diemoz, that the Board approve the revised Head Start Communication and Record Keeping Written Plans, the Planning and Monitoring Written Plans, and Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) policies. Aye: Marsh, Marx, Millette, Sinner, Coon, Crofutt, Egging, Horn, Jones, Knapper. Nay: none. Absent: none. Motion passed.

Moved by Coon, seconded by Marx, that the Board approve the certified employee contract with Jenilee Woltman for the 2021-2022 school year. Aye: Millette, Richards, Sinner, Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marsh. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Egging, that the Board approve the resignation from Nicole Lanning, School Psychologist, effective May 22, 2021. Aye: Richards, Sinner, Coon, Crofutt, Diemoz, Horn, Jones, Knapper, Marsh, Marx. Nay: none. Absent: none. Motion passed.

Moved by Egging, seconded by Horn, that the Board approve the resignation from Ellen Fiscus, School Psychologist, effective May 22, 2021. Aye: Richards, Sinner, Coon, Crofutt, Diemoz, Jones, Knapper, Marsh, Marx, Millette. Nay: none. Absent: none. Motion passed.

Moved by Horn seconded by Diemoz, that the Board approve the proposed ESU 13 Calendar for 2021-2022. Aye: Sinner, Coon, Crofutt, Egging, Jones, Knapper, Marsh, Marx, Millette, Richards. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Marsh that the Board approve the recommendation of the Personnel Committee to increase the Administrator's salary to \$176,400 for the 2021-2022 contract year. Aye: Coon, Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marx, Richards, Sinner. Nay: none. Absent: none. Motion passed.

Moved by Egging, seconded by Marsh, that the above listed minutes be approved as read. Aye: Crofutt, Diemoz, Horn, Jones, Knapper, Marx, Millette, Richards, Sinner, Coon. Nay: none. Absent: None. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, March 16, 2021 beginning at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. Board members may follow the Governor's Executive Order No. 21-02 (Coronavirus-Continued Limited Waiver of public Meetings Requirements) through April 30, 2021.